

PAD Executive Officer Approval Form

Application for Performing Arts & Design (PAD) Teaching Release Time

Awards are a release from all regular teaching duties other than thesis direction.

Please enter the requested information, then print for the executive officer(s) (the department and/or unit head) to sign. Please **upload a PDF** of the signed form with your application(s) for release time.

Release Time Begin Date: _____

Release Time End Date: _____

APPLICANT INFORMATION:

Name: _____ Rank: _____

INDICATE THE DEPARTMENT/UNIT(S) TEACHING RELEASE TIME IS REQUESTED FROM:

Please enter the name of your department/unit. If you have an appointment in more than one department/unit, indicate the additional appointment(s) and percentages (e.g., English/75% and Philosophy/25%):

Department/Unit	Appointment %

EXECUTIVE OFFICER APPROVAL SIGNATURE(S)

I support this application, and I am committed to releasing this faculty member from teaching for the time specified on this form if granted an award. Without this award the faculty member would otherwise not have access to released time from teaching.

Department/Unit Name: _____

Executive Officer Name: _____

Executive Officer Signature Date

Second Department/Unit Name **(if applicable)**: _____

Executive Officer Name: _____

Executive Officer Signature Date

Third Department/Unit Name **(if applicable)**: _____

Executive Officer Name: _____

Executive Officer Signature Date