

# Executive Officer Approval Form

Application for Teaching Release Time in AY2020(Fall 2019 or Spring 2020)

Please enter the requested information, then print for the executive officer(s) (the department and/or unit head) to sign. Please **upload a PDF** of the signed form with your application(s) for release time.

## INDICATE THE PROGRAM(S) YOU ARE APPLYING TO:

- Campus Research Board - Humanities Teaching Release Time (HRT)
- Center for Advanced Study (CAS)
- Illinois Program for Research in the Humanities (IPRH)

*Awards are a release from all regular teaching duties other than thesis direction.*

*Please note: a faculty member can only accept one of these awards in any academic year.*

## APPLICANT INFORMATION:

Name: \_\_\_\_\_ Rank: \_\_\_\_\_

## INDICATE THE DEPARTMENT/UNIT(S) TEACHING RELEASE TIME IS REQUESTED FROM:

Please enter the name of your department/unit. If you have an appointment in more than one department/unit, indicate the additional appointment(s) and percentages (e.g., English/75% and Philosophy/25%):

Department/Unit	Appointment %

## EXECUTIVE OFFICER APPROVAL SIGNATURE(S)

I support this application, and I am committed to releasing this faculty member from teaching for one semester during AY2020 if granted an award. Without this award the faculty member would otherwise not have access to a semester-long released time from teaching.

Department/Unit Name: \_\_\_\_\_

Executive Officer Name: \_\_\_\_\_

\_\_\_\_\_  
Executive Officer Signature Date

Second Department/Unit Name **(if applicable)**: \_\_\_\_\_

Executive Officer Name: \_\_\_\_\_

\_\_\_\_\_  
Executive Officer Signature Date

Third Department/Unit Name **(if applicable)**: \_\_\_\_\_

Executive Officer Name: \_\_\_\_\_

\_\_\_\_\_  
Executive Officer Signature Date